

MINUTES OF THE MEETING OF FARE SELECTION COMMITTEE 2025-2026

Meeting Date: February 02, 2026

Venue: DOAA office

Member's Present: Profs. Pritam Chakraborty, Soumya Ranjan Sahoo, Kallol Mondal, Malay K. Das, Sagar Chakraborty, Abheejeet Mohapatra, Ashoke De

Special Invitee: Mr. Ayan Gupta, President, Students' Gymkhana

Agenda for Considerations:

- Revised timeline/eligibility criteria for Y20 (1st Sem) cohort
- Revised Travel Support Grant and Reimbursement Policy for FARE Programme.
- Amendment in Guidelines for Utilization of Research/Contingency Grant for The Purpose of Travel (UG / PG (including PMRF) / FARE)
- Students' representative's presence in the committee

The FARE Selection Committee (2025-26) discussed the above-mentioned agenda items and following recommendations are made

❖ Revised Timeline/eligibility criteria for Y20(1st Sem) cohort

The Committee deliberated in detail on a one-time extension of the thesis submission deadline for the Y20 (1st Semester) cohort and recommended the following:

- (a) A one-time exception will be granted to the Y20 (1st Semester) cohort, revising the thesis submission deadline to **February 28, 2026**, considering the first registration in September 2020 for availing the full **12 months of the FARE fellowship**.
- (b) From **March 1, 2026**, the Y20 (1st Semester) cohort will remain eligible for the FARE fellowship on a **pro-rata basis until the last date of late registration for the July 2026 semester**. Beyond this date, **both Y20 (1st and 2nd Semester) cohorts** will become ineligible for the FARE fellowship.

❖ Revised Travel Support Grant and Reimbursement Policy for FARE Programme

➤ **Travel Support:**

Travel support of up to **₹1,50,000** will be provided to all FARE Fellow after joining FARE Programme.

➤ **Contingency Expenses:**

Reimbursement of contingency expenses will be provided on a pro-rata basis, in accordance with applicable norms

➤ **Combined Cap on Travel and Contingency:**

The **combined total** of travel support and contingency expenses is capped up to **₹1,50,000**.

Note: At the end of the tenure of a FARE Fellow, whether by resignation or completion of the full term, the entire eligible (combined Travel + contingency) fund will be calculated on a pro-rata basis for the duration of the fellowship.

❖ **Amendment in Guidelines for Utilization of Research/Contingency Grant for The Purpose of Travel (UG / PG (including PMRF)/FARE)**

- All travel-related allowances, including **registration fees, airfare (economy class), train fare (AC-II / AC-III), visa fees, and other admissible travel-related expenses**, shall be reimbursed **only upon obtaining prior approval for travel support**. The **prescribed travel support form** must be duly submitted to secure such approval.
- **Travel approval is not required** solely for attending **visa appointments**. However, **prior leave approval** from the competent authority and a **valid No Objection Certificate (NOC)** are mandatory. Reimbursement claims shall be processed **only upon compliance with these requirements**.
- **Travel advance**, whether for travel **within India or abroad**, may be sanctioned **up to 80% of the approved amount**.
- All **travel reimbursement claims** must be submitted in the **prescribed format** within **15 days of completion of travel** in cases where an advance has been drawn.
- **Per diem allowance** may be claimed **only for the duration of the event**, with coverage extending to a **maximum of one day prior and one day after the event dates**, provided the scholar is **in transit on those days**.
- The Committee further recommends that **these rates be reviewed and revised on an annual basis**, as deemed necessary.

(1) For travel within India, the students/fellows are eligible for the following rates:

Domestic Travel – Hotel Expenses (India)

Aspect	Existing Rules	Existing PMRF Rules	Proposed Rules
Hotel Reimbursement	Not Provided	₹ 2,438 or Actual bills whichever is lower	<ul style="list-style-type: none"> • BT/BS/MTech/MSR: ₹ 900 or Actual bills, whichever is lower • PhD/FARE/PMRF: ₹ 2,800 or Actual bills, whichever is lower

Domestic Travel – Food / Daily Allowance

Aspect	Existing Rules	Existing PMRF Rules	Proposed Rules
Allowance type	₹1000 DA with proper bills	₹1,000 DA / actual food bills, whichever is lower	<ul style="list-style-type: none"> • BT/BS/ MTech/MSR: ₹ 1,000 • PhD/FARE/PMRF: ₹ 1,100

Local Conveyance (India)/ Local Travel withing City

Aspect	Existing Rules	Existing PMRF Rules	Proposed Rules (Non-AC taxi)
Eligibility	Not Provided	Actuals (restricted routes)	<ul style="list-style-type: none"> • BT/BS/ MTech: ₹ 250 / day • PhD/FARE/PMRF: ₹ 400 / day <p>or actual bills/self- certified claim, whichever is lower.</p> <p>The self-certified claim should clearly indicate the period of travel, vehicle number, etc.</p>

(2) For international events or conferences, reimbursement of expenses shall be made either on an actual basis or as per the applicable daily allowance, whichever is lower, and shall be subject to the approval of the Competent Authority.

Scholars, including PMRF scholars, shall be eligible to claim allowances only for the duration of the event, with coverage extending to a maximum of two days prior to and two days after the event dates.

International Travel – Daily Allowance (Financial Ceiling): The applicable daily allowance shall be governed by the Government of India, Ministry of External Affairs (FD Section) Office Order No. Q/FD/695/03/2000, dated 25 September 2023. The detailed rates are provided in Annexure-I.

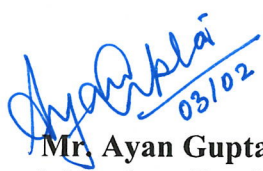
Region	Existing Rules	Existing PMRF Rules	Proposed Rules
Asia (excl. Japan), Africa	Not specified	USD 100/day	<ul style="list-style-type: none">• BT/BS/ MTech/MSR: 0.75% of rate / day• PhD/FARE/PMRF: As per rate / day
Europe / USA / Australia / Japan / South America	Not specified	USD 150/day	<ul style="list-style-type: none">• BT/BS/ MTech/MSR: 0.75% of rate / day• PhD/FARE/PMRF: As per rate / day

No allowance is permissible if full hospitality is provided by the organizers/host institute. If the organizers reimburse boarding and lodging expenses, then no allowance is admissible.

❖ Student's representative's presence in the FARE committee

The Committee deliberated extensively on this matter and expressed reservation on the presence of student members in selection processes or other critical decision-making matter, as it would compromise the integrity and confidentiality expected of **Post-doc level selection processes globally, including IITK**. It was also pointed out that the student is eligible for FARE after submission of PhD thesis, and in spirit, FARE is nearly equivalent to Postdoc. Hence it should be considered as a service.

However, the Committee agreed on the presence of a student representative as a **special invitee** during **policy related discussion** whenever deemed appropriate.


03/02

Mr. Ayan Gupta
(Special Invitee: President,
Students' Gymkhana)


3/2/26

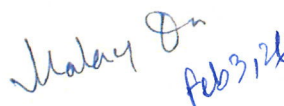
Prof. Pritam Chakraborty
(Chairperson, SPGC)



Prof. Soumya Ranjan Sahoo
(EE)



Prof. Kallol Mondal
(MSE)


Feb 2/26

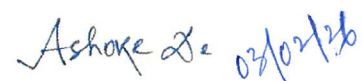
Prof. Malay K. Das
(ME)



Prof. Sagar Chakraborty
(PHY)


3/2/26

Prof. Abheejeet Mohapatra
(ADAA)


03/02/26

Prof. Ashoke De
(Convener)

Daily Allowance Rates 2023

ANNEXURE J

S.No.	Country	Daily Allowance (D.A)
1	Afghanistan	125
2	Albania	125
3	Algeria	125
4	American Samoa	100
5	Angola	125
6	Anguilla	125
7	Antigua	125
8	Argentina	125
9	Armenia	125
10	Australia	150
11	Austria	150
12	Azerbaijan	125
13	Aruba	125
14	Bahamas	125
15	Bahrain	125
16	Bangladesh	100
17	Barbados	125
18	Belgium	150
19	Belize	100
20	Belarus	125
21	Benin	100
22	Bermuda	125
23	Bhutan	100
24	Bolivia	125
25	Botswana	125
26	Bosnia Herzgovina	125
27	Brazil	125
28	British Virgin Islands	100
29	Brunei	150
30	Bulgaria	125
31	Burkina Faso	100
32	Burundi	100
33	Cameroon	100
34	Canada	150
35	Cape Verde Islands	100
36	Cayman Islands	100
37	Central African Republic	100
38	Chad	100
39	Chile	125
40	China	150
41	Colombia	125
42	Comoros	100
43	Congo	100
44	Cooks Island	100

S.No	Country	Daily Allowance (D.A)
45	Costa Rica	125
46	Croatia	125
47	Cuba	125
48	Cyprus	150
49	Czech Republic	125
50	Denmark	150
51	Djibouti	100
52	Dominica	125
53	Dominican Rep.	125
54	Ecuador	125
55	Egypt	125
56	El Salvador	125
57	Eritrea	100
58	Equatorial Guinea	100
59	Estonia	125
60	Ethiopia	100
61	Fiji	150
62	Finland	150
63	France	150
64	French Guyana	125
65	Gabon	100
66	Gambia	100
67	Gaza(PNA)/Ramallah	125
68	Georgia	125
69	Germany	150
70	Ghana	100
71	Gibraltar	150
72	Greece	150
73	Grenada	125
74	Guadeloupe	125
75	Guam	100
76	Guatemala	125
77	Guinea	100
78	Guinea Bissau	100
79	Guyana	125
80	Haiti	125
81	Honduras	125
82	Hong Kong	150
83	Holy See(Vatican)	150
84	Hungary	125
85	Iceland	150
86	Indonesia	125
87	Iran	125
88	Iraq	125

89	Ireland	150
90	Israel	125
91	Italy	150
92	Ivory Coast	100
93	Jamaica	125
94	Japan	150
95	Jordan	100
96	Cambodia	125
97	Kazakhstan	125
98	Kenya	100
99	Kiribati	100
100	Korea (North)	100
101	Korea (South)	150
102	Kuwait	125
103	Kyrgyzstan	125
104	Laos	100
105	Latvia	125
106	Lebanon	100
107	Lesotho	100
108	Liberia	100
109	Libya	100
110	Lithuania	150
111	Luxembourg	150
112	Macao	150
113	Madagascar	100
114	Malawi	100
115	Malaysia	125
116	Maldives	100
117	Mali	100
118	Malta	150
119	Martinique	125
120	Macedonia	125
121	Mauritania	100
122	Mauritius	100
123	Mexico	125
124	Micronesia	150
125	Moldova	125
126	Monaco	100
127	Montenegro	125
128	Mongolia	100
129	Montserrat	125
130	Morocco	100
131	Mozambique	100
132	Myanmar	100
133	Namibia	125
134	Nauru	100

135	Nepal	100
136	Netherland	150
137	Netherland Antille	125
138	New Caledonia	100
139	New Zealand	150
140	Nicaragua	125
141	Niger	100
142	Nigeria	100
143	Niue	100
144	Norway	150
145	Oman	125
146	Pacific Islands(Trust Territory)	125
147	Pakistan	100
148	Panama	125
149	Papua New Guinea	150
150	Paraguay	125
151	Puerto Rico	125
152	Principality of Liechtenstein (Valduz)	150
153	Peru	125
154	Philippines	125
155	Poland	125
156	Portugal	150
157	Qatar	125
158	Reunion	100
159	Republic of Palau	125
160	Republic of Slovenia	150
161	Republic of San Marino	150
162	Romania	150
163	Russian Federation	125
164	Rwanda	100
165	Samoa	100
166	Sao Tome & Principe	100
167	Saudi Arabia	125
168	Senegal	100
169	Serbia	125
170	Seychelles	125
171	Sierra Leone	100
172	Singapore	125
173	Slovak Republic	125
174	Solomon Islands	100
175	Somalia	100
176	South Africa	125
177	South Sudan	100
178	Spain	150
179	Sri Lanka	100
180	St. Kitts & Nevis	100

181	St. Lucia	100
182	St. Vincent & Grenadines	100
183	Sudan	100
184	Suriname	125
185	Swaziland	100
186	Sweden	150
187	Switzerland	150
188	Syria	125
189	Tajikistan	125
190	Tanzania	100
191	Thailand	125
192	Togo	100
193	Tonga	100
194	Trinidad & Tobago	125
195	Tunisia	100
196	Turkey	150
197	Turkmenistan	125
198	Turks & Caicos	125
199	Tuvalu	100
200	Uganda	100
201	U.A.E.	125
202	U.K.	150
203	U.S.A.	150
204	Ukraine	125
205	Uruguay	125
206	US Virgin Islands	100
207	Uzbekistan	125
208	Vanuatu	125
209	Venezuela	125
210	Vietnam	100
211	Yemen	100
212	Wallis Futune Islands	100
213	Democratic Republic of Congo	100
214	Zambia	100
215	Zimbabwe	125